

## Minutes of Meeting:

The meeting was held on 02-11-2017 at 2:00 PM in the conference hall

The meeting agenda was circulated to all members of the committee through mail on 02-11-2017.

The points discussed:

10.1 Read & resolute the previous meeting of IQAC

10.2 Promoting Association activities Departmental wise

10.3 Considering fetching the various funding agency for strengthening R&D Cell

10.4 Considering for the arrangements of Training programmes

10.5 Inviting alumni students for all events that are held in the college premises

| S. No. | Name                   | Designation                          |
|--------|------------------------|--------------------------------------|
| 1.     | Dr.P.Sangameswara Raju | Principal                            |
| 2.     | Mr.K.Madhu             | Management Representative            |
| 3.     | Dr. M.Chittaranjan     | Professor & HOD of CE                |
| 4.     | Mr.S. Ramesh           | Professor & HOD of EEE               |
| 5.     | Dr. D. Sudhakar        | Professor & HOD of MECH              |
| 6.     | Mrs.B.Saroja           | Professor & HOD of ECE               |
| 7.     | Dr. G.Nagalakshmi      | Professor & HOD of CSE               |
| 8.     | Mr.B.Sarath Babu       | Professor & HOD of BS&H              |
| 9.     | Miss.M.Vijaya Lakshmi  | Associate Professor,<br>Co-Ordinator |
| 10.    | Mr. V.Gopal            | Controller of Examinations           |
| 11.    | Mrs.C.Nishida Devi     | Office Superintendant                |

|     |                                 |                 |
|-----|---------------------------------|-----------------|
| 12. | Mrs.R.Anitha                    | Library Head    |
| 13. | <b>Dr.K.Chandrasekhar Reddy</b> | Educationalist  |
| 14. | Ms.B.Jayanthi                   | Student(Alumni) |
| 15. | Mr.K.Poornachandra              | Student(Alumni) |
| 16. | Mr.G.Lokanadhan Naidu           | Parent          |

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1. Chairman office
2. Administrative office
3. All Departments
4. Exam Section

## Minutes of Meeting:

The meeting was held on 05-02-2018 at 2:00 PM in the conference hall

The meeting agenda was circulated to all members of the committee through mail on 05-02-2018.

The points discussed:

11.1 Read & resolute the previous meeting of IQAC

11.2 Installing the solar power generators

11.3 Resolving the activities of statutory and Non-statutory committee of IQAC

11.4 To provide additional fire extinguishers in consent department

11.5 Providing Intercom facility to all Departments

11.6 Motivating the faculty members to conduct workshops/seminars/conferences

| S. No. | Name                   | Designation                          |
|--------|------------------------|--------------------------------------|
| 1.     | Dr.P.Sangameswara Raju | Principal                            |
| 2.     | Mr.K.Madhu             | Management Representative            |
| 3.     | Dr. M.Chittaranjan     | Professor & HOD of CE                |
| 4.     | Mr.S. Ramesh           | Professor & HOD of EEE               |
| 5.     | Dr.D. Sudhakar         | Professor & HOD of MECH              |
| 6.     | Dr. S.Sivanandham      | Professor & HOD of ECE               |
| 7.     | Dr. G.Nagalakshmi      | Professor & HOD of CSE               |
| 8.     | Mr.B.Sarath Babu       | Professor & HOD of BS&H              |
| 9.     | Miss.M.Vijaya Lakshmi  | Associate Professor,<br>Co-Ordinator |

|     |                                 |                            |
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| 11. | Mrs.C.Nishida Devi              | Office Superintendant      |
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| 15. | Mr.K.Poornachandra              | Student(Alumni)            |
| 16. | Mr.G.Lokanadhan Naidu           | Parent                     |

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## **Minutes of Meeting:**

The meeting was held on 05-05-2018 at 2:00 PM in the conference hall

The meeting agenda was circulated to all members of the committee through mail on 05-05-2018.

The points discussed:

12.1 Read & resolute the previous meeting of IQAC

12.2 Pertaining the students & faculty members to involve in all academic activities of the college

12.3 Increasing Internet bandwidth efficiency

12.4 Motivating the student to participate all events in university/National/International level

12.5 To fill enthusiastic sprit in students to participate in all Extra-curricular activities by faculty members.

12.6 Promoting the NSS activities within the premises as well as neighbouring place of the college

12.7 Promoting the NSS activities within the premises as well as neighbouring place of the college

12.8 Conducting the classes for students on GATE, TOFEL, CAT, JRE & all competitive examinations

| <b>S. No.</b> | <b>Name</b>                     | <b>Designation</b>                   |
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| 2.            | Mr.K.Madhu                      | Management Representative            |
| 3.            | Dr. M.Chittaranjan              | Professor & HOD of CE                |
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| 6.            | Dr. S.Sivanandham               | Professor & HOD of ECE               |
| 7.            | Dr. G.Nagalakshmi               | Professor & HOD of CSE               |
| 8.            | Mr.B.Sarath Babu                | Professor & HOD of BS&H              |
| 9.            | Miss.M.Vijaya Lakshmi           | Associate Professor,<br>Co-Ordinator |
| 10.           | Mr. V.Gopal                     | Controller of Examinations           |
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| 14.           | Ms.B.Jayanthi                   | Student(Alumni)                      |
| 15.           | Mr.K.Poornachandra              | Student(Alumni)                      |
| 16.           | Mr.G.Lokanadhan Naidu           | Parent                               |

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## **Minutes of Meeting:**

The meeting was held on 06-08-2017 at 2:00 PM in the conference hall

The meeting agenda was circulated to all members of the committee through mail on 06-08-2017.

The agenda of meeting:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks
- The relevance and quality of academic and research programmes
- Equitable access to and affordability of academic programmes for various sections of society
- Optimization and integration of modern methods of teaching and learning
- The credibility of evaluation procedures
- Ensuring the adequacy, maintenance and functioning of the support structure and services
- Research sharing and networking with other institutions in India and abroad.

The points discussed:

9.1 Read & resolute the previous meeting of IQAC

9.2 Accepting the proposal of reconstituted committee work towards on forth coming academic years

9.3 To send the attendance percentage of the student through letter to parents

9.4 To invite the parents to participate all events on Festivity of the college organized by college itself

9.5 Motivating the faculty members to conduct workshops/seminars/conferences



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| 5.            | Dr. D. Sudhakar                 | Professor & HOD of MECH              |
| 6.            | Mrs.B.Saroja                    | Professor & HOD of ECE               |
| 7.            | Dr. G.Nagalakshmi               | Professor & HOD of CSE               |
| 8.            | Mr.B.Sarath Babu                | Professor & HOD of BS&H              |
| 9.            | Miss.M.Vijaya Lakshmi           | Associate Professor,<br>Co-Ordinator |
| 10.           | Mr. V.Gopal                     | Controller of Examinations           |
| 11.           | Mrs.C.Nishida Devi              | Office Superintendant                |
| 12.           | Mrs.R.Anitha                    | Library Head                         |
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